

Unit 431 Board of Directors Meeting Minutes

Date: February 5, 2019

Place: Home of Barb Boisvert

Chair: Barb Boisvert

Present:

Barb Boisvert (Chair) Gail Richardson
Holly Boudreau Lionel Traverse
Shelley Burnham JP Weber
Gloria Dorrance Nigel Williamson
Nev Hircock

Regrets:

Ann Brydon

1. **Call to order:** The meeting was called to order at 7:00 p.m. Barb Boisvert
2. **Approval of Agenda** Barb Boisvert
 - 7 b) Bridge Cards for the Visually Impaired

Motion: JP Weber/Nigel Williamson MSC
3. **Approval of Minutes for November 7, 2018**

Motion: Gail Richardson/Lionel Traverse MSC
4. **Review of Action Item List** Barb Boisvert

Action Items were reviewed.
5. **Matters Arising from the Minutes**
 - a. **Report from Nominating Committee** Barb/Lionel/Gail

The Nominating Committee will present the names of three individuals at the Annual General Meeting for consideration/approval. Nominations from the floor will also be considered at that time.
6. **Reports**
 - a. **President** Barb Boisvert

The President reported that she has approached Roy Stefaniec, asking him to consider becoming a Master Tournament Director. It is proposed that the Unit would subsidize Roy's hotel, transportation and food costs while he attends 4 tournaments to observe Matt Smith. Of note, the ACBL does not currently offer an educational program for Master Tournament Directors. Prior to making a decision on this matter, Barb was asked to contact Guy Fateaux (ACBL representative for Placement of Directors) to confirm if this would meet ACBLs criteria for Roy to become a Master Tournament Director.

Action: Barb Boisvert
 - b. **Financial** Gail Richardson

The Christmas Party resulted in a net loss of \$438.52 compared with the 2017 loss of \$452.69.

The 2018 Mentor Games averaged 11.92 tables per month with a net profit of \$473.15.

The financial report was accepted as presented.

Motion: Nigel Williamson/JP Weber MSC
 - c. **Membership** Lionel Traverse

A review of membership over a 12 month period shows it remains relatively unchanged with 555 active members as of February 2019. The average age of members is 70.1 years.

Lionel will initiate a form and distribute it to all clubs for members to update any changes to their telephone numbers and/or email addresses. A listing of these changes will be available to members at the Spring Sectional. **Action: Lionel Traverse**

d. Tournament Coordinator Shelley Burnham

The Ace of Hearts Tournament is being held this weekend and the Spring Sectional is scheduled from March 8-10.

e. Awards Gloria Dorrance
Hans Adloch repaired one of the awards and will be presented with a free play as a thank you from the Unit. **Action: Holly Boudreau/Gloria Dorrance**

Peggy Pepper has completed the Life Master's list to the end of 2018. NLM names from 2019 will be added to this paper version. Beginning in January 2020, NLM names will only be available on the Unit's website. Peggy will be presented with two free plays as a thank you for her work in this area.

Action: Holly Boudreau/Gloria Dorrance

f. Inventory Ann Brydon
Deferred to next meeting.

g. Webmaster JP Weber.
Approximately 500 people visit the website monthly. This number remains unchanged.

h. Regional Tournament Liaison Gail Richardson
Nothing to report at this time.

7. New Business

a. Approval of December 31, 2018 Financial Report

The Statement of Financial Position shows the Unit had a cash balance of \$12,680.88 as at December 31, 2018. This report will be presented at the AGM for approval.

Action: Gail Richardson
MSC

Motion: Nigel Williamson/JP Weber

b. Bridge Cards for the Visually Impaired Barb Boisvert

It has recently come to the attention of the President that an individual who is visually impaired has expressed an interest in playing at the Unit's bridge tournaments. The President will contact ACBL to determine how it meets visually impaired members needs at tournaments and update the committee on its response. As an interim measure, it was suggested the individual have someone attend the tournament and sit beside him to assist with visual requirements. **Action: Barb Boisvert**

8. Meeting Adjournment and Date of Next Meeting:

Prior to adjournment, the President acknowledged the work of the Board Members and thanked them for their hard work and commitment in carrying out their duties.

The meeting adjourned at 8:30 p.m. The next meeting will be decided upon once the new executive is appointed. **Action: Incoming Unit President**

Minutes prepared by Holly Boudreau
Approved by Barb Boisvert