

Unit 431 Board of Directors Meeting Minutes

Date: April 2, 2019

Place: 1001 Southover Lane

Chair: JP Weber

Present:

Ann Brydon
Ernie Tradewell
Jill Stainforth
Maureen Trappe

Shelley Burnham
Lionel Traverse
Gail Richardson
Nev Hircock

Regrets:

Gloria Dorrance

1. **Call to order:** The meeting was called to order at 7:08 p.m. JP welcomed the new board members.

2. **Approval of Agenda** JP

3.

Motion: Moved by Lionel/Seconded by Gail that the agenda be approved with the following additions: 6.i: Meeting with club owners; and 6.j: Board BBQ. Approved

4. **Approval of minutes for February 5, 2019 Regular Board Meeting** JP

Motion: Moved by Gail/Seconded by Shelley that the minutes be approved as distributed. Approved.

Approval of minutes for February 10, 2019 Regular Board Meeting

Motion: Moved by Nev/Seconded by Gail that the minutes be approved as distributed. Approved

5. **Matters Arising from the Minutes** All

Roy Stefaniec's tournament director status. JP is handling this item.

Visually impaired tournament attendees. Ernie continues to follow this item. Matt Smith will handle this at the upcoming Regional Tournament.

6. **Reports**

a. **President** JP

JP outlined his preferred management style and expectations.

b. **Financial** Gail

Cash balance as at March 14, 2019 is \$13,941.02.

Gail Presented financial statements for 2019 AGM, 2019 Ace of Hearts and the 2019 Spring Sectional.

Motion: Moved by Nev/Seconded by Lionel that the financial report be placed on file. Approved

c. **Membership** Jill

Jill proposed reviving the D-Lite game with Roy directing. The location will be determined as space is found. Jill proposed creating a brochure to be available in all clubs showing club games and locations.

d. **Tournament Coordinator** Shelley

Attendance at tournaments has been down slightly due to a number of factors including snow during the Ace of Hearts

Shelley gave dates for upcoming Sectional Tournaments: Fall 2019, Sept 13-15; Spring 2020, Apr 3-5; Fall 2020, Sept 18-20. All at Mary Winspear.

Shelley is checking on the number of Directors required for Sectional tournaments.

- e. **Awards:** Gloria
Gloria had nothing to report at this time.
 - f. **Inventory:** Ann
Ann will order new convention cards for tournament play. Ernie requested ones with a place for notes.
 - g. **Webmaster:** JP.
There has been a slight increase in visits to the website to 640. JP urges us to become familiar with all the site has to offer.
 - h. **Regional Tournament Liaison** Ernie
Ernie proposes a name change for this position to Tournament Hand Coordinator.
6. **New Business** All
- a. Review of Board members' job descriptions.
President, Membership, Tournament coordinator and Webmaster were discussed. All other positions will be looked at next meeting.
 - b. JP made sure that we all were able to access our Dropbox so that we can use it more extensively.
 - c. A celebration will be planned for Ewa's retirement.
 - d. We will inform Nicole of any and all changes to the unit's schedule so that she can update VBC
 - e. Gail and Maureen will write a survey regarding the Christmas Party so that we can address attendance issues at this event. Jill will check dates with Monterey.
 - f. Jill, JP and Ernie will update the database of members for formatting. We will be moving this to an on-line service in the future, but for now will continue with the booklet.
 - g. Mentor games will be moved back to 1:00 so that there is less conflict between church and mentoring. Ernie volunteered to start giving lessons prior to the Unit mentor games.
 - h. JP will meet with club owners/managers for informal dialogue.
 - i. Board BBQ put forward to next meeting.
 - j. Next meeting will be June 4, 2019 @ 7:00 p.m.at 505-847 Dunsmuir Road.
7. Meeting adjourned at 9:27 p.m.

Minutes prepared by *Maureen*
Approved by *JP*