

Unit 431 Board of Directors Meeting Minutes

Date: March 21, 2017

Place: Home of Barb Boisvert

Chair: Barb Boisvert

Present:

Barb Boisvert (Chair) Nev Hircock
Holly Boudreau Gail Richardson
Shelley Burnham JP Weber
Gloria Dorrance Nigel Williamson

Regrets:

Nancy Adrian
Marnie Hueston

1. **Call to order:** The meeting was called to order at 7:10 p.m. Barb Boisvert
2. **Approval of Agenda** Barb Boisvert
Motion: Gail Richardson/Shelley Burnham that the agenda be approved as presented. MSC
3. **Approval of minutes for January 19, 2017 Regular Board Meeting**
Motion: Gail Richardson/Gloria Dorrance that the minutes be approved as distributed. MSC

Approval of minutes for Unit 431 Board of Directors' Meeting Minutes Special Meeting- February 26, 2017
Shelley Burnham's position will be listed as Member at Large
Motion: Gloria Dorrance/Nev Hircock that the amended minutes be approved. MSC
4. **Matters Arising from the Minutes** All
Action items from previous meeting reviewed.
5. **Reports**
 - a. **President** Barb Boisvert
A warm welcome was extended to the Board Members. The President is looking forward to working with everyone and having a successful year.
 - b. **Financial** Gail Richardson
Cash balance as at March 17, 2017 is \$12,183.73. This amount does not include outstanding expenses from the Annual General Meeting and Ace of Hearts tournament.
Motion: Gloria Dorrance/JP Weber that the financial report be tabled and placed on file. MSC
 - Signing Authorities**
The Treasurer suggested that the number of signing authorities be increased from 3 to 4 Board Members.
Motion: JP Weber/Nigel Williamson that the number of signing authorities be increased to include 4 Board Members (Barb Boisvert, Gail Richardson, Shelley Burnham and Holly Boudreau). MSC
 - c. **Membership** Nancy Adrian
TABLED to next meeting.
 - d. **Tournament Coordinator** Barb Boisvert
A 2017 Tournament Planning Overview for Unit 431 was distributed, along with a 2017 Bridge Event Calendar. Of note, a final decision will be made on the Fall Sectional venue following the Spring Sectional. In relation to this, JP Weber will initiate a survey to attendees at the Spring Sectional to solicit their opinion(s) on the two venue options

(G.R. Pearkes and Mary Winspear Center), noting that if the latter venue is preferred, there will be an increase in playing fees of \$2.00 to offset the higher rent required.

Action: JP Weber

e. **Awards:** Gloria Dorrance
A sample Mini-McKenney award, now referred to as a “keeper” was brought to the meeting. All winners were offered the “keeper”, with two declining.

f. **Inventory:** Marnie Hueston
Almost all supplies have been purchased for the Spring Sectional.

g. **Webmaster:** JP Weber.
The cost savings in switching “platforms” to Economy Linux Hosting with cPanel is approximately 50%. The switch resulted in a number of broken links during the transition. Most of these have been fixed and Board Members were asked to advise JP Weber of any further broken links. JP Weber welcomes any suggested improvements to the website.

Action: All Board Members

h. **Regional Tournament Liaison:** Gail Richardson
Bridgemates for Regional Tournament- It was reported that Bridgemates are no longer allowed across the US Border. Previously, these were rented by District 19 when hosting our Regional Tournament.

Bridge Tables for Regional Tournament– District 19 has asked to rent bridge tables from the Unit. Our table inventory includes 69 tables and tablecloths. The rental price is established by the District. The Board supported this request.

6. New Business

a. **Bridge Buzz** Barb Boisvert
Nev Hircock volunteered to assume responsibility for the quarterly Bridge Buzz newsletters. Barb Boisvert will advise Leslie Wood of this change.
Action: Barb Boisvert

b. **Unit 431 Facebook Account** JP Weber
JP Weber reported that Unit 431’s Facebook page has not been well maintained and there was no interest expressed to maintain the site.
Motion: Nev Hircock/Nigel Williamson that Unit 431’s Facebook account (page) be removed.

c. **Playing Cards Duplicating Machine**
Bridge clubs in Victoria, up Island and the lower mainland who own duplicating machines were not interested in renting the equipment to Unit 431. Given that Unit 431 hosts approximately 10 tournaments annually. Board Members were supportive of purchasing the Bridge Sorter duplicating machine. New playing cards and boards also need to be purchased.

Funding for the Bridge Sorter was discussed, and the Board was advised that a person who wishes to remain anonymous has agreed to fund an equal amount to whatever the Unit can fundraise up to \$4,000. A second funding proposal from Ewa Zwicky (Capital City Bridge) was presented. Since Island Bridge is the only other Club in our Unit without a duplicating machine, Barb Boisvert will follow up with Roy Sadd to determine if he is interested in supporting this venture. A third option raised was for the Unit to purchase the equipment with the funding match from the anonymous donor and rent it to Roy Sadd and Ewa Zwicky.

Action: Barb Boisvert

In relation to the anonymous donor and fundraising activities by Unit 431, the Board supported a 50/50 draw at the Spring Sectional. Gail Richardson will ask Ele Gibson to coordinate the draw. In addition, Gail will seek permission from District 19 for us to participate in a 50/50 draw during the Regional Tournament.

Action: Gail Richardson

Motion: J.P.Weber/Gail Richardson for Unit 431 to commence fundraising activities with proceeds going toward the purchase of the duplicating machine, boards and playing cards.

MSC

d. Non-Life Masters (NLM) Promotion by Unit 431

Gloria Dorrance

In an attempt to encourage more NLM to participate in these games, JP Weber agreed to publish the hosting clubs and game times/days on the website.

Action: JP Weber

e. In Memorium

JP Weber

JP Weber advised the Board he will maintain this information on the website.

f. Update on Spring Sectional

JP Weber

Directors were urged to participate in the takedown at the Spring Sectional. Four free plays, required for the Sectional Tournament, will be made up by Holly Boudreau and Barb Boisvert will be in touch with Nancy Adrian to ensure the new Board of Directors' name tags will be available prior to the Spring Sectional.

Action: Holly Boudreau and Barb Boisvert

JP Weber will email Gail Richardson contact information for the Hospitality Coordinator.

Action: JP Weber

g. New Societies Act

Shelley Burnham/Holly Boudreau

Background information on the New Societies Act was distributed for review and discussion at the next meeting.

7. Meeting Adjournment and Date of Next Meeting:

Meeting adjourned at 9:05 p.m. The next meeting will be held on **Tuesday, May 23, 2017, at Barb Boisvert's residence.**

Minutes prepared by Holly Boudreau
Approved by Barb Boisvert