

Unit 431 Board of Directors Meeting Minutes

Date: April 21, 2016

Place: Home of Gloria Dorrance

Chair: Leslie Wood

Board Members Present: Leslie Wood (Chair)

Nancy Adrian

Barb Boisvert

Gloria Dorrance

Marnie Hueston

Peggy Pepper

Gail Richardson

JP Weber

Leslie Wood

Regrets:

Mike Black

1. **Call to order:** The meeting was called to order at 7:05 p.m. Leslie Wood
2. Welcome to Nancy Adrian Leslie Wood
3. **Approval of Agenda** Leslie Wood
Motion: Barb Boisvert/Marnie Hueston that the agenda be approved as presented. MSC
4. **Approval of minutes for March 8, 2016 Regular Board Meeting**
Motion: Gail Richardson/Marnie Hueston that the minutes be approved as distributed. MSC
5. **Matters Arising from the Minutes** All
Action items from previous meeting reviewed. All tasks completed.
6. **Reports**
 - **President** Leslie Wood
Thank you to Peggy Pepper for producing the Unit Phone Directory. Thank you to Jill Stainforth for chairing a successful Spring Sectional. Club owners have been approached regarding meeting with board members. District 19 representative Chris Cookson will attend the June 2 regular board meeting.
 - **Financial** Gail Richardson
Cash balance as at April 17, 2016 is \$12,639.61.
Spring Sectional showed a preliminary net profit of \$198.18.
Even though there was a record attendance of 340.5 tables an increase in costs and the US exchange rate resulted in a small profit.
Motion: Nancy Adrian/Marnie Hueston that the financial report be placed on file. MSC
 - **Membership** no report
 - **Tournament Coordinator** Barb Boisvert
Handover from Tony to Barb completed. Flyers for Fall Sectional printed. Roxy Sandmaier has agreed to chair the Fall Sectional with Mike Black handling partnerships.
 - **Awards:** Gloria Dorrance
Handover from Judy to Gloria completed. Shelf holding trophies at VBC is unstable.
 - **Inventory:** Marnie Hueston
Inventory completed at Spring Sectional
 - **Webmaster:** JP Weber
Ideas for improving Website include encouraging members to use the site and the adding of an *It's Your Call* feature. JP is now the webmaster for District 19.
 - **Bridge Buzz** Leslie Wood
Ideas to be discussed under Communication Strategy

- **Spring Sectional** Peggy Pepper
Record attendance of 340.5 tables. Introduction of web movement proved successful. Positive comments re venue and hospitality (an abundance of food donated). Thank you extended to all who helped with set up/take down, partnerships, supplies and greeting.
- **Unit Communication Strategy** Leslie Wood
Summary of suggestions:
 - Encourage members to *subscribe*, rather than *register* to e-mail list on website.
 - Post web site new items on Facebook
 - Ensure website is clearly visible on all promotional material
 - Include local participation in "It's Your Call"
 - Feature a "player of the month" with picture on web site and/or *Bridge Buzz*
 - Limit number of e-mails sent to members
 - Consider publishing *Bridge Buzz* bi-monthly
 - Include article on what the Unit does for its members in *Bridge Buzz*
 - Provide club directors with talking points (spiel) for announcing Unit events
 - Encourage all board members to announce Unit events at club games
 - Increase distribution of Unit flyers to other Units
 - Assist Tournament Coordinator in drafting notices for ACBL to broadcast to D19
 - Set a schedule for announcements of Sectionals
- **Regional Tournament Liaison** Gail Richardson
Fundraising for the 2017 Victoria Regional will take place in May and June.

7. New Business

Leslie Wood

- a. **Resignation of Board Member** Round table discussion
Motion: Nancy Adrian/Barb Boisvert that the Unit accept with regret Jill Stainforth's resignation emailed to each board member on April 3, 2016 as a member of the Unit 431 Board of Directors. MSC (one opposed)
- b. **Resignation of Unit Recorder**
Agreed that the Unit respond to Ruth Cain's resignation emailed to each board member on April 10, 2016 with a request for her to reconsider.
- c. **Intermediate Newcomer Tournament** Deferred to next meeting
- d. **99er Rookie Games:** To be held at VBC May 22 and September 24.
- e. **District Qualifiers for NABC**
Motion: Nancy Adrian/Peggy Pepper that Unit 431 support Ryley Breiddal, Jordan Tessarolo, Daniel Lyder and Marc Furnémont in the amount of \$200 each as District 19's qualifiers for the Washington DC NABCs this summer. MSC
- f. **Mentor Games:** Mentees were surveyed and comments were reviewed.
- g. **D-Light Games**
Board members asked to assist at D-Light games.
- h. **Director's Fees for Sectionals**
Motion: Gail Richardson/Marnie Hueston that directors for Unit 431 restricted sectionals be compensated \$100 per session. MSC
- i. **D19 Communication:** Discussion regarding appointment of District liaisons.

Meeting adjourned at 10:05 p.m.

Minutes prepared by Peggy Pepper

Next meeting: June 2, 2016 at Leslie Wood's home

Approved by Leslie Wood