

## Unit 431 Board of Directors Meeting Minutes

**Date:** March 8, 2016

**Place:** Home of Leslie Wood

**Chair:** Leslie Wood

**Board Members Present:** Leslie Wood (Chair)

Mike Black

Marnie Hueston

Jill Stainforth

Barb Boisvert

Peggy Pepper

JP Weber

Gloria Dorrance

Gail Richardson

Leslie Wood

Regrets: Nancy Adrian

Guest: Alison Campbell

1. **Call to order:** The meeting was called to order at 7:07 p.m. Leslie Wood
2. **Approval of Agenda** Leslie Wood  
**Motion:** Jill Stainforth/Barb Boisvert that the agenda be approved as presented. MSC
3. **Approval of minutes for January 21, 2016 Regular Board Meeting**  
**Motion:** Jill Stainforth/Barb Boisvert that the minutes be amended as follows:  
**Change Membership b. to read *Unit calendar showing all local club game is added to website.***  
**Regional Tournament Liaison. Add the *Centre* after Victoria Conference** MSC  
**Motion:** Mike Black/Gail Richardson that the minutes be approved as amended MSC
4. **Matters Arising from the Minutes** All  
Action items from previous meeting reviewed. Gail indicated Bill Wastle's concern regarding sticky cards that mess up his duplicating machine.
5. **Reports**
  - **President** Leslie Wood  
The focus will be on team work with a proactive rather than a reactive approach. Any issues requiring decisions should be presented at a board meeting. Jack Morrison has been asked to update the President plaque and Life Master plaque. Leslie will update the Unit President picture album to reflect Ele's years as president.
  - **Financial** Gail Richardson  
Cash balance as of March 6, 2016 is \$14,839.94.  
Motion: Jill Stainforth/Mike Black that the financial report be placed on file. MSC
  - **Membership** Jill Stainforth
    - a. Current Unit 431 membership is 532
    - b. Unit calendar showing local bridge events added to website
    - c. D-Light Games: Games currently held every Friday at 9 a.m. at Capital City Bridge Club with an average of four or five tables each week. Delma Murray currently giving a 15-minute pre-game lesson.
    - d. All board members encouraged to wear name tags and encourage all members to wear theirs.
  - **Tournament Coordinator** Barb Boisvert  
Handover from Tony to Barb underway. Fall Sectional: Jill Stainforth has agreed to chair with Mike Black handling partnerships.
  - **Awards:** Handover from Judy to Gloria underway. Gloria Dorrance
  - **Inventory:** Inventory to be done at Spring Sectional Marnie Hueston
  - **Webmaster** Almost 4000 visits to site. Looking at ways to make site more useful. JP Weber
  - **Bridge Buzz:** March issue available soon. Leslie Wood

- **Regional Tournament Liaison** Gail Richardson  
The 2017 & 2019 Victoria Regionals will be held at the Victoria Conference Centre. Chris Cookson's involvement appreciated.
- **Nominating Committee** Leslie Wood  
The Nominating Committee approached potential candidates resulting in four qualified board members newly elected at the AGM and the re-election of Gail Richardson and Jill Stainforth.
- **Ace of Hearts** Peggy Pepper  
Ace of Hearts was a success with 18 tables for the pairs game and 12 for Swiss teams. Many commented they liked the personal touch of the reminder phone calls.
- **AGM** 46 members attended. Positive comments re SA and 2/1 cards used for individual movement.

6. **New Business** Leslie Wood

- a. **Intermediate Newcomer Tournament** Deferred to next meeting
- b. **Unit Communication Strategy** Leslie Wood  
Committee to be set up to develop a communication strategy. Committee volunteers: Leslie Wood, Peggy Pepper, Jill Stainforth, and JP Weber.
- c. **Change of Bank Signing Authorities**  
**Motion: Marnie Hueston/Barb Boisvert that the bank signing authorities include Gail Richardson, Treasurer; Peggy Pepper, Secretary, and Leslie Wood, President.** MSC
- d. **Appointment of Unit Disciplinary Chair and Unit Recorder**  
**Motion: Jill Stainforth/Gail Richardson that the President ask Doug Fraser to serve as Disciplinary Chair and Ruth Cain as Unit Recorder for 2016/17** MSC
- e. **Spring Sectional** Jill Stainforth  
Speakers for Spring Sectional are Sandra Fraser and Duncan Smith.
- f. **Addition of 0-20 mp limited game to Tuesday evening at VBC discussed.**
- g. **Regional Support** Gail Richardson  
**Motion: Barb Boisvert/Mike Black that the Unit sponsor the 2017 Victoria Regional Tournament in the amount of \$500.** MSC
- h. **Next Meetings:**  
Regular meetings: April 14, June 2, and August 25  
Unit Barbecue tentatively set for Aug. 7.

Meeting adjourned at 9:15 p.m.

Minutes prepared by Peggy Pepper  
Approved by Leslie Wood