

Unit 431 Board of Directors Meeting Minutes

Date: January 21, 2016

Place: Home of Leslie Wood

Chair: Ele Gibson

Board Members Present: Ele Gibson (Chair)

Deb Carnes

Tony Farr

Marnie Hueston

Peggy Pepper

Gail Richardson

Jill Stainforth

Judy Stewart

JP Weber

Leslie Wood

1. **Call to order:** The meeting was called to order at 7:10 p.m. Ele Gibson
2. **Approval of Agenda** Ele Gibson
Motion: Gail Richardson/Tony Farr that the agenda be approved with the following additions: 6.h. Dawn Hueston Memorial Award and 6h. Date of next regular meeting. MSC
3. **Approval of minutes for November 12, 2015 Regular Board Meeting**
Motion: Leslie Wood/Jill Stainforth that the minutes be approved as presented. MSC
4. **Matters Arising from the Minutes** All
Action items from previous meeting reviewed
5. **Reports**
 - **President** Ele Gibson
Her years on the Board have been very enjoyable thanks to a co-operative team atmosphere. She will miss it and is willing to help out where needed.
 - **Financial** Gail Richardson
2015 net increase in cash of \$327.91 for 2015. Cash balance as of December 31, 2015 is \$13,245.78. Jim Alexander will review the 2015 Unit financial statements. The 2015 Statement of Financial Position will be presented to the membership at the 2016 AGM.
Motion: Tony Farr/Jill Stainforth that the financial report be placed on file. MSC
 - **Membership** Jill Stainforth
 - a. Current Unit 431 membership is 537
 - b. Unit calendar showing local bridge events added to website
 - c. D-Light Games: Games currently held every second and fourth Friday at 9 a.m. at Capital City Bridge Club and additional games being considered.
 - **Tournament Coordinator** Tony Farr
The following documents have been prepared:
 - a. Activity Tracker (tracks to do list for tournaments)
 - b. AGM Planning Document
 - c. AGM flyer
 - d. Ace of Hearts Planning Document
 - e. Spring Sectional Planning Document
 - **Awards:** Mini McKenney awards purchased Judy Stewart
 - **Inventory:** Order placed Marnie Hueston
 - **Webmaster** Almost 4000 visits to sitet JP Weber
 - **Bridge Buzz** Leslie Wood
Deadline for submissions for March issue is Feb. 28
 - **Regional Tournament Liaison** Gail Richardson
The 2017 & 2019 Victoria Regionals will be held at the Victoria Conference. Parking passes (250) with in/out privileges for \$5 a day.

- **Nominating Committee** Leslie Wood
The Committee approached potential candidates and seven people agreed to let their names stand. An e-mail will be sent out to each of these confirming their willingness to stand and indicating each will be asked to present his or her qualifications at the AGM.
- **Christmas Party** Ele Gibson
The party was a success with 137 tickets sold. Table #s needed for dinner tables.
- **Ace of Hearts** Peggy Pepper/Judy Stewart
Plans underway for tournament. Phone lists will be distributed to board members.

6. **New Business** Ele Gibson

a. **2016 AGM**

Notice of meeting including agenda and proposed bylaw amendments to be e-mailed to all members by January 28, 2016.

b. **Free Plays**

Motion: Gail Richardson/Leslie Wood that the Unit give five free plays to Alison Campbell and 3 free plays to Jim Alexander for contributions to the Unit. MSC

c. **Process for Electing Unit Board President and Vice-President**

Procedures for choosing a Unit President from among elected board directors discussed and agree to as follows:

All board members eligible; however, it is recommended that the President should have at least one year experience on Unit 431 Board.

Election shall be by secret ballot (members write in name of choice) with separate votes for President and Vice-President. Agreed

d. **Duplicating Boards and Cards**

Discussion held regarding the Unit purchasing duplicating boards and cards. Further information is needed before a decision can be made.

e. **D19 Communication**

Motion: Tony Farr/Leslie Wood that Unit 431 urges District 19 to ensure greater transparency and openness for all District elections. At a minimum, this includes all of the following steps being communicated by email rather than just being posted on a web site:

- **Ensure the rules concerning District elections are known to all Units**
- **Ensure all Unit Boards are informed of upcoming elections, including closing dates for nominations**
- **After nominations close, ensure all Unit Boards are informed of nominated candidates, and when a vote will be held**
- **After the vote is complete, inform all Unit Boards of the result** MSC

Motion: Tony Farr/Leslie Wood that Unit 431 acknowledge the increased communication about District activities that has been received from Marv Norden and Chris Cookson and strongly encourage them to continue this level of communication. MSC

f. **Dawn Hueston Memorial award** be presented to Guy VanUytven at the AGM Agreed

g. **Next Meetings:**

February 28 (AGM & special board meeting)

March 3 Regular Board meeting at the home of Leslie Wood

Meeting adjourned at 9:15 p.m.

Minutes prepared by Peggy Pepper
Approved by Ele Gibson