

## Unit 431 Board of Directors Meeting Minutes

Date: January 19, 2017

Place: Home of Leslie Wood

Chair: Leslie Wood

**Present:**

Mike Black  
Marnie Hueston  
Gloria Dorrance  
Peggy Pepper

Gail Richardson  
JP Weber  
Leslie Wood (Chair)

**Regrets:**

Nancy Adrian  
Barb Boisvert  
Roxy Sandmaier

1. **Call to order:** The meeting was called to order at 7:10 p.m. Leslie Wood
2. **Approval of Agenda** Leslie Wood  
**Motion: Gail Richardson/JP Weber that the agenda be approved with the following addition: 6.e Phone Directory** MSC
3. **Approval of minutes for November 24, 2016 Regular Board Meeting**  
**Motion: Mike Black/JP Weber that the minutes be approved as distributed.** MSC
4. **Matters Arising from the Minutes** All  
Action items from previous meeting reviewed.
5. **Reports**
  - a. **President** Leslie Wood  
Contacted Marv Norden and Chris Cookson indicating Unit's support of Candy Scott's efforts. More extensive report will be given at AGM.
  - b. **Financial** Gail Richardson  
Cash balance as at December 31, 2016 is \$9, 749.17. 2016 year-end financial statements prepared for review by Jim Alexander.  
**Motion: Peggy Pepper/Mike Black that the financial report be placed on file.** MSC
  - c. **Membership** Nancy Adrian via e-mail  
Current Unit 431 membership is 522.
  - d. **Tournament Coordinator** Barb Boisvert via e-mail  
The Ace of Hearts Flyers are with Pat Fullerton. 2017 events: venues booked & sanctioned. Matt Smith TD for Fall Sectional. Ace of Hearts Director is Roy Sadd.
  - e. **Awards:** Gloria Dorrance  
Will look into Mini-McKenney awards. Will ready trophy for presentation at AGM.
  - f. **Inventory:** Marnie Hueston  
Ordered supply of convention cards. Will purchase coffee urn and supplies for Spring Sectional.
  - g. **Webmaster:** JP Weber.  
Added an *In Memoriam* column. *It's Your Call* feature gaining favourable response.  
**Motion: Gail Richardson/JP Weber that the Unit contribute a *Free Play* to the April It's Your Call winner valid at any club or sectional game before September 30, 2017.** MSC  
**Motion: JP Weber/Gail Richardson that the Unit switch the web hosting plan from Go Daddy's managed Go Daddy Wordpress to Economy Linux Hosting with cPanel for a total cost of \$180 for a three-year plan.** MSC

- h. Spring Sectional** JP Weber  
Spring Sectional plans underway. Several clubs have sponsored games at the sectional. Continuing to reach out to members for sponsorships. Discussion re duplication of boards at sectionals.  
  
Discussion re increasing entry fees for Spring Sectional: Even though the Fall Sectional resulted in a loss due to the US exchange rate; the Unit chose to keep entry fees at \$10 for the Spring Sectional.
- i. Bridge Buzz** Leslie Wood  
Will continue producing *Bridge Buzz* even though no longer a board member.
- j. Christmas Party** Nancy Adrian via e-mail  
Successful party held with 128 dinners served and 124 bridge players. Thanks to Tony, Sylvia, Emrys, and Peggy for working at the bar and thank you to Gloria for the centrepieces. Consider charging different rates for non-members and members..
- k. Nominating Committee**  
Nominating Committee has drafted a list of potential candidates and will be approaching people to fill the four positions available.
- l. Regional Tournament Liaison** Gail Richardson  
Plans for the 2017 Regional are well underway. A good turnout is expected.

- 6. New Business** Leslie Wood
- a. AGM prep** Flyer and announcement to go out soon.  
Unit agreed to add David Todd's name to the Life Master Roster with this year's Life Masters and to include the year he earned his Life Master beside his name.  
Details and planning of AGM discussed and duties assigned.
- b. Review of Bridgemate Rentals/Club agreements** New agreements for the period of April 1, 2017 to March 31, 2018 presented. It was agreed the current pricing agreements would continue.
- c. Approval of year-end financial statements**  
**Motion: Marnie Hueston/JP Weber that the Unit approve the financial statements for submission to Jim Alexander for review prior to presentation of same at the 2017 AGM (2017).** MSC
- d. Payment for 2017 Ace of Hearts Director**  
It was agreed the Director for the Ace of Hearts would be paid the usual rate for two sessions.
- e. Phone Directory**  
It was agreed Peggy Pepper would prepare the 2017 Phone Directory for distribution at the Spring Sectional.

**Meeting adjourned at 10:22 p.m.**

Minutes prepared by Peggy Pepper  
Approved by Leslie Wood