

Unit 431 Board of Directors Meeting Minutes (DRAFT)

Date: January 22, 2015

Place: Home of Leslie Wood

Chair: Ele Gibson

Board Members Present:

Ele Gibson (Chair) Tony Farr Jan Soutar
 Peggy Pepper Judy Stewart Jon Gage
 Gail Richardson Leslie Wood Jill Stainforth

Regrets:

1. **Call to order:** The meeting was called to order at 7 p.m. Ele Gibson
2. **Approval of Agenda** Ele Gibson
Motion: Leslie Wood/Gail Richardson the agenda be approved with the addition of 6.g) Setting date for next regular meeting. MSC
3. **Approval of minutes for November 6, 2014 Board Meeting** Ele Gibson
Motion: Gail Richardson/Judy Stewart that the minutes be approved as distributed. MSC
4. **Matters Arising from the Minutes** Action items from previous meetings reviewed Ele Gibson
Reports Ele Gibson
 - a. **President** (no report) Ele Gibson
 - b. **Financial** Gail Richardson

Available cash as of December 31, 2014 is **\$12,917.87**
Financial Position (balance sheet) and summary of income & expenses reviewed.
Motion: Tony Farr/Jan Soutar that the Unit refund Irene MacDonald \$30 for unused Christmas Party ticket. MSC
Motion: Tony Farr/Leslie Wood that the Financial statements for 2014 be approved for presentation at the 2015 AGM after being reviewed by Jim Alexander. MSC
 - c. **Membership** Leslie Wood

Discussion around increasing promotion of D-Light sessions
Motion: Leslie Wood/Gail Richardson that the Unit subsidize each D-Light player the difference between \$5 and the game price up to March 31, 2015. MSC
 - d. **Tournament Coordinator** (placed on file) Tony Farr

Spring Sectional: Ele Gibson Chair/Jill Stainforth Co-chair
Rookie Welcome Game: Jill Stainforth Chair
Fall Sectional: Jill Stainforth Chair/Leslie Wood Partnerships
Ace of Spades: Peggy Pepper Chair/Judy Stewart Co-chair
Christmas Party: Ele Gibson Chair
2015 AGM flyer and planning document reviewed
 - e. **Awards** (no report) Judy Stewart

Trophy for AGM ready for presentation
 - f. **Inventory** (no report) Jon Gage

Inventory to be completed after Spring Sectional by Jan Soutar
 - g. **Webmaster/Bridge Buzz** Leslie Wood

Discussion of current web site status and tools that may be used to enhance it. Facebook page usage is minimal.
 - h. **Regional Tournament Liaison** Gail Richardson

Regional Committee on track in planning.

9. **New Business**

Ele Gibson

Motion: Jan Soutar/Leslie Wood that items 9. a), b), and f) be deferred to next regular meeting.MSC

- a) Ideas for sectional promos (gifts, free beverages, etc.) *deferred to Mar. 12.* Jill Stainforth
 - b) Recognition of person(s) who begin year under 20mp and accumulate the greatest No. of points in our four sectionals. *Leslie to record*..... Leslie Wood
 - c) Sponsoring workshop by local expert(s) *deferred to Mar. 12* Ele/Gail
 - d) ACBL privacy policy update *notice to be placed in Bridge Buzz*..... Leslie/Peggy
 - e) AGM..... Ele Gibson
 - a. Board nominationsall
 - b. Meeting format *same format as in other years*all
 - c. Thank-you gifts for Alison Campbell and Jim AlexanderGail Richardson
- Motion: Gail Richardson/Peggy Pepper that the Unit present five “free plays” to Alison Campbell and three “free plays” to Jim Alexander in recognition of their contribution to the Unit.**.....MSC
- f) Bridgemates Gail Richardson
 - a. Purchase of server Gail Richardson
- Motion: Gail Richardson/Tony Farr that the unit purchase an additional server. .** MSC
- b. Review of rental agreements *deferred to Mar. 12*..... Gail Richardson
 - g) Date for next regular meeting
Next regular meeting of the Unit Board set for March 12, 2015 at Leslie Wood’s home.

Adjournment

Ele Gibson

There being no further business, the meeting was adjourned at 9: 10 p.m.

Next meeting: AGM February 22, 2015

Minutes prepared by Peggy Pepper
Approved by Ele Gibson