

Unit 431 Board of Directors Meeting Minutes

Date: September 24, 2015

Place: Home of Ele Gibson

Chair: Ele Gibson

Board Members Present:

Deb Carnes
Ele Gibson (Chair)
Tony Farr
Peggy Pepper

Gail Richardson
Marnie Hueston
Judy Stewart
Leslie Wood

Regrets:

Jill Stainforth
JP Weber

1. **Call to order:** The meeting was called to order at 7:05 p.m. Ele Gibson
2. **Approval of Agenda** Ele Gibson
Motion: Leslie Wood/Deb Carnes that the agenda be approved as presented. MSC
3. **Approval of minutes for August 20, 2015 Regular Board Meeting**
Motion: Leslie Wood/Judy Stewart that the minutes be approved with the correction of the date from June 11 to August 20, 2015. MSC
4. **Matters Arising from the Minutes** All
Action items from previous meeting reviewed
5. **Reports**
 - **President**
Congratulations to Jill on an amazing Sectional!
 - **Financial** Gail Richardson
Available cash as of September 21, 2015 is **\$16,399.34**
Fall Sectional numbers up by 20% but cost increases such as exchange rate will result in a small surplus.
Motion: Tony Farr/Peggy Pepper that the financial report be placed on file. MSC
 - **Membership** Jill Stainforth (via e-mail)
 - a. D-Light schedule for the fall:
Every Sunday at 6:45 at Island Bridge Club (Karen Wood filling in for Jill)
Every 4th Friday at 9 a.m. at Capital City Bridge Club (Peggy Pepper filling in for Jill).
 - b. Unit 431 current membership is 528
 - **Tournament Coordinator** Tony Farr
 - a. 2016 Spring Sectional to be held Apr 1-3 (Fri.-Sun.) at Mary Winspear
 - b. 2016 Fall Sectional to be held Sep. 8-10 (Thurs.-Sat.) at Mary Winspear
 - c. Game times for Fall and Spring Sectionals:
Pairs Games: 1 and 6:30 p.m. (Speaker at 6 p.m.)
Swiss Teams: 10 a.m. with 45 min. lunch break and 5:30 p.m. finish (49 boards)
 - **Fall Sectional Report (roundtable discussion)**
 - Many e-mails received from happy players supporting the venue and congratulating Jill and the Unit on a well-run tournament
 - Consider putting some tables outside the main doors.
 - Great signage. The map of local restaurants was particularly useful.
 - Arrange for a Lost & Found box under the Hospitality Table
 - Designate one person in charge of supplies/inventory to okay something going on truck or not going on
 - Replace dirty, worn cards (both playing and bidding cards)
 - Place hand sanitizers on Partnership Table and other tables near the food table
 - Close hospitality table (except for coffee and tea) during break between games to allow Marg a break

- Consider finding a paid helper for Marg.
- Have food bites especially cheese cut larger to avoid people taking a long time to pick up five little pieces on tooth picks.
- Many comments re lack of home baking. Consider finding a volunteer (to be reimbursed for cost of ingredients) to do some baking for the spring sectional.
- Consider purchasing snacks etc. before the tournament.
- Have Matt announce players should clear tables at end of Swiss Teams and bring boards, bidding boxes, etc. to Director's area
- **Awards:** Distribution of awards given throughout the year clarified and listed.
- **Inventory:** Will place order with Vince Oddy for 4000 pairs & 2000 Swiss double-sided score sheets and some bidding box inserts
- **Webmaster** (no report)
- **Bridge Buzz** Leslie Wood
Deadline for submissions for December issue is Nov. 30
- **Regional Tournament Liaison** Gail Richardson
2017 Regional Committee is working on new flyer design and exploring possible venues.
- **Nominating Committee** Leslie/Peggy
Ted Heck has agreed to serve on Nominating Committee with Leslie and Peggy.

6. **New Business**

Ele Gibson

- a. Ace of Spades Sectional
Request to print a welcome sign and volunteers to phone potential players
Peggy
- b. Equipment for bridge events
Designate one person to be in charge of inventory and all requests go through that person.
all
- c. Christmas Party
Motion: Leslie Wood/Gail Richardson that the Unit increase its subsidy for the Christmas meal to keep the ticket price at \$30 per person.
Tony
MSC
- d. Telephone Directory
Motion: Deb Carnes/Leslie Wood that the Unit Telephone Directory be printed at Hillside Printers.
Leslie
MSC

This year's directory will be alphabetized by last names and proofed by the board.
- e. **Bridgemates**
Motion: Tony Farr/Judy Stewart that the Unit authorizes the treasurer to purchase four additional Bridgemates.
MSC

Adjournment

Ele Gibson

There being no further business, the meeting was adjourned at 9: 30 p.m.
Next meeting: November 12, 2015 at Leslie's.

Minutes prepared by Peggy Pepper
Approved by Ele Gibson