

**Unit 431 Board of Directors Meeting
17 January 2013 at Diane Moffatt's Home**

Present:

Ted Eisner	Danielle Goulet
Emrys Evans	Diane Moffatt
Tony Farr	Gail Richardson
Ele Gibson	Karen Wood
Gayle Good	Leslie Wood

Call to Order

Ele chaired the meeting which was called to order at 7:10 pm; agenda accepted as presented.

Approval of Minutes of 22 November 2012 Meeting

Motion: There being no errors or omissions, the minutes were approved as presented.

moved, seconded, carried

President's Report

No report.

Approval of Financial Report

Gail reported a December 31, 2012 unit book balance of \$9 384. The financial statements for 2012 were discussed and will be given to Bryan Grover to be reviewed prior to being presented at the AGM.

Motion: The financial report was approved as presented.

moved, seconded, carried

Tournament Coordinator's Report

Ace of Hearts, February 23, 2013

Parking will be limited by placing cones that will be left in place until 10 am. Gail will get the insurance certificate. Merv will program the Bridgemates. Gayle and Diane will assist Ted. Diane will distribute flyers to the clubs.

Newcomers' Game, May 26, 2013

Victoria Bridge Centre has been booked for this game. Details will be discussed at next meeting.

Spring Sectional, 2014

Tony indicated that a decision on the date for this tournament will be deferred until results from this year's fall sectional, to be held on a holiday weekend, are available.

AGM, February 24, 2013

Board members were assigned tasks and roles as summarized in action items at end of these minutes.

Possible Use of Our Tables by Duncan for Their Sectional

Ele is awaiting a reply from the president of unit 429, Jim McEvoy, in order to discuss this issue.

Loaning Tables to CFUW, Saanich

Emrys will contact James as to the logistics of getting 15 tables to the Canadian Federation of University Women for use on Monday, April 8. Emrys will look after these arrangements and will also pass along 3 free plays to be prepared by Ele.

Insurance on Bridgemates

Gail has obtained a quote for a floating policy on our electronic scorers.

Motion: The unit will proceed with obtaining insurance on the 65 Bridgemates, one server and 3 carrying cases and also investigate the possibility of including tables in the insurance policy.

moved, seconded, carried

Gail has asked club owners about their interest in renting Bridgemates and while there has been some interest, the following motion was passed.

Motion: For 2013, the unit will not rent out Bridgemates to local clubs.

moved, seconded, carried

Rental of Bridgemates to Regional

Our electronic scorers will be rented for use at the regional. Monies received will more or less cover the cost of insurance for 2 years. Rent paid is 60 cent per machine, per session and is paid whether all the Bridgemates are required.

Unit Phone Book

Danielle suggested that for a 2-month period early in the fall, the 4 local clubs have blank phone book information sheets available on which every bridge player will be asked to write down their name, phone number and email address for inclusion in the book. This approach would place the onus on the individual to ensure that information is correct. Danielle was congratulated on a job well done in producing this year's phone book.

Next year Ele will format the phone book prior to its being sent to the printer.

Building Bridge in Victoria

Ted indicated that we will not be participating in the Seniors' Expo on March 12 as there was little evidence of any impact from former participation.

A meeting will be held in the near future to work on building bridge.

Purchase of Flipchart for Tournaments

Gayle was asked to proceed with the purchase of a flipchart for use at tournaments. This item will then be stored by James with other tournament supplies, etc.

Nametags

A decision was made to retain purchase of and encourage use of nametags for board members.

Encouraging New/Newer Players

To encourage new and newer duplicate bridge players, Ele will email club directors with a suggestion that results be posted on the club website in top-to-bottom order by pairs rather than top-to-bottom order by ranking.

Other Business

The schedule for mentor games in 2013 is posted on the unit website under the 2013 bridge event calendar.

Leslie will investigate with ACBL the parameters of mentor/mentee. If 2 mentees play at a mentor game, both parties will pay to participate.

The next meeting will be February 28 at Diane's.

The meeting adjourned at 9:10 pm

Summary of Action Items

All:	--check current job descriptions to see if any changes are required
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Ele:	--continue revision of membership email lists and forward to Ted and Karen when complete --publicize AGM at clubs --send email to all winners of Ace of Clubs and Mini-McKenney, inviting them to AGM --prepare 5 free plays for presentation at AGM --take photos of winners at AGM --prepare 3 free plays for use by CFUW on April 8 --email directors with suggestion for encouraging new and newer players --ask George Laing to act as standby player for AGM
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Gail:	--get Bryan Grover to approve financial statements prior to AGM --once signatures are obtained (Gail, Bryan), give hard copies to Karen for photocopying for AGM --give Bridgemates to Merv to be programmed for Ace of Hearts --get insurance certificate for Ace of Hearts --obtain commercial insurance for electronic scorers, server and carrying cases; in addition, Investigate feasibility of including insurance on tables at the same time --mark all Bridgemates with an engraving pen before they are loaned for the regional --act as standby player for AGM
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Gayle:	--assist at Ace of Hearts --bring napkins and glasses to AGM --have trophy ready for presentation at AGM --purchase flipchart for tournament use
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Diane:	--assist at Ace of Hearts --distribute AGM flyers to clubs --bring Thrifty's large tray (Nanaimo bars, etc.) of dessert items to AGM
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Ted:	--talk to St. Aidan's about our approach to parking issue at Ace of Hearts --meet with committee members to discuss building bridge --prepare to report on membership at AGM
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Emrys:	--check with Connie as to number of pizzas ordered last year for AGM --order pizza for delivery after the AGM game --discuss with James logistics of getting 15 tables to CFUW for April 8 and follow through with arrangements
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Karen:	--photocopy financial statements, agenda, last year's minutes and SAYC for AGM; distribute same at AGM --bring pop and juice to AGM --pass along to Gail engraving pen for marking of Bridgemates --on next agenda: shift of responsibilities, Newcomers' Game, coordinator needed for Ace of Spades
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