

**Unit 431 Board of Directors Meeting
5 July 2012 at Diane Moffatt's Home**

Present:

Ted Eisner
Emrys Evans
Tony Farr
Ele Gibson
Danielle Goulet

Diane Moffatt
Gail Richardson
Karen Wood
Leslie Wood

Regrets:

Gayle Good

Call to Order

Meeting called to order at 7 pm; agenda accepted as presented.

Approval of Minutes of 17 May 2012 Meeting

Motion: There being no errors or omissions, the minutes were approved as presented.

moved, seconded, carried

Matters Arising from Previous Meeting

Tony and committee members will meet prior to Ele sending questionnaire to ACBL members for suggestions as to suitable venues for sectionals.

Ele reported that Bridge Buzz is not yet ready for distribution.

Ted will meet with Doug Fraser regarding the resolution panel.

Emrys has purchased 11 additional tables since our last meeting; there are now 80 tables available. All tables are stored with James Foster.

Ted has the latest update from ACBL and will commence shortly with welcoming new members.

Tony reported that food safety is not an issue at the sectionals because food is only being served to the sectional participants and not to the general public.

President's Report

No report at this time.

Approval of Financial Report

Gail reported a June 30 unit book balance of \$17 086 including a loss of \$250 from the Newcomers' Game, a profit of \$3 752 from the Spring Sectional and a profit of \$442 from the mentor games to date. Eleven additional bridge tables have been purchased at a cost of \$258 to address the potential shortage first apparent at the 2012 Spring Sectional.

Motion: the financial report was approved as presented.

moved, seconded, carried

Tournament Coordinator's Report

Tony reviewed the tournament calendar for 2013. He will check with Debbie as to the availability of February 24 for the 2013 AGM with February 17 as an alternate. The Ace of Hearts will be held February 23. The Newcomers' Game will be Sunday, May 26 and will be advertised at the Spring Sectional. The Fall Sectional will be held from September 6-8. The Ace of Spades will take place October 19 in line with Karen Billett's request for a specific date. The Christmas party will likely be December 7 with December 14 as an alternate. Tony indicated that the unit is not yet ready to have 4-day sectionals. He also mentioned that ACBL encourages units to have 2 games per year for 99ers; this proposal will be considered in the future.

Newcomers' Game 20 May 2012

Ele reported that this game was better attended than last year and that everybody seemed happy with both the game and the food.

Fall Sectional 7-9 September 2012

Tony reviewed the updated planning document for the Fall Sectional and made minor changes; Ted to send e-mail reminders to players rather than Ele; Board, rather than Ele, to decide whether to employ Coffee Lady again; Ele to look after hospitality rather than Connie.

Tony indicated that all upfront requirements had been accomplished. The requirement for a damage deposit will be removed from the document; Ele will confirm with Heather as to this aspect. Ele will contact Howard Johnson about any special "deals" available to tournament participants. Tony will talk to Leslie about the operation of the partnership desk.

A Board decision was made to have unit members bring treats rather than employ the Coffee Lady; large urns are available for coffee. Members donating food will be given a ticket for a free coffee. In addition, free snacks will once again be offered on Sunday morning along with free coffee prior to the start of the first game. Members will be encouraged to bring a mug from home and will, indirectly, enjoy a larger coffee at the same price. Two students will be hired to work over the 3-day sectional at a cost of \$100 per day for each student for a total of \$600. Ele will send an e-mail to unit members soliciting suitable candidates for these 2 responsible positions. College or university students who have had hospitality and food safe experiences will be preferred. The selection will be a Board decision.

Ace of Spades 20 October 2012

Ted will receive the planning document from Tony shortly. Loren will supply some materials for the tournament and will, in return, be given 5 free plays for any club or tournament game. Ele will prepare the free plays and give them to Ted for presentation to Loren. The director has been hired and insurance has been secured. A coffee urn will be brought in. Juice will be supplied as well as snacks from Costco.

Christmas Party 8 December 2012

Danielle will receive the planning document from Tony shortly. Matt will direct the game and supply a caddy. The menu will be chosen closer to the actual date. Gayle has purchased the sterling silver coins for presentation at the event.

Hands Across the Border 25 August 2012

Ninety bridge players will cross the border for lunch and a game at St. Aidan's. It is hoped that 90 local players will also participate in this game run by Debbie and Loren. Ele will check with Debbie to see if VBC will be supplying bidding boxes for this game. Any bidding boxes loaned by the unit will need to be labelled with strict inventory control in place; Emrys will handle the loan and collection.

A/X Stratification for Spring Sectional

Tony will discuss with Matt the possibility of introducing at the Spring Sectional a separate A/X section only for Swiss teams

Inventory Figures and Procedures

Emrys referred to the document sent to Board members with current inventory figures. If any Board member knows that there is a problem with inventory, he/she is asked to let Emrys know. Ten table covers, for the 11 additional tables purchased, will be sewn by Diane Moffatt at total cost of \$40; these covers will be given to Emrys when completed. A sample will be obtained from James.

Emrys will obtain from James the surplus bidding boxes noted in the inventory and will pass them along as follows: 8 of the 11 will be sold with Tony buying 4 for \$5 and Danielle buying 4 for \$5. Nicole Dupuis will be approached to see if her school can make use of the remaining 3. Tony and Danielle will pay Gail for the boxes.

Emrys may be required to supply properly-labelled bidding boxes to Loren for the Hands-Across-the-Border game.

Building Bridge in Victoria

Ted will form a committee to develop strategies. Alison Campbell has indicated a willingness to serve and others will be approached including Board members. In-school programs will be considered, among others. A presence at the Seniors' Fair will be maintained. Ted and his committee members will consider a variety of approaches including the provision of a comprehensive list of venues where bridge games in Victoria are open to the public. Through the availability of information, it is hoped that social bridge players may see the track to take to develop into duplicate players/ACBL members who will then come out to play at and support the local clubs.

ACBL Goodwill Member of the Year Nomination

Ele will forward to Gayle the Board's recommendation for Goodwill Member of the Year. Gayle will then forward the candidate's name to the ACBL.

Preparation of Unit 431 Phone Book

Ted will co-ordinate, with Danielle's assistance, the gathering of information for the updated phone list. Ele will prepare the sheets required. An opportunity to confirm, update and add personal information will be provided at the various clubs to both members and non-members of ACBL. It will be noted that the directory is provided at the expense of ACBL members. Privacy issues will be dealt with both on the information-gathering sheets left at clubs and in the phone book. The phone book will be ready for distribution in December. Any extras not distributed may be given to clubs for distribution to visitors.

Regional 8-14 April 2013

Gail provided an update on plans for the Regional.

Other Business

Annual Board Barbeque 11 August 2012

Ele will solicit requests for choices of meat to be supplied by the unit for this annual event which starts at 3 pm at Ted's. Alison Campbell will be invited; Gayle to coordinate. Each person brings the beverage of his/her choice. A list will be e-mailed by Karen so that Board members can indicate the side dish that they will be contributing.

Electronic Scorers

Since it is too late to participate in the sharing of Bridgemates purchased by the unit up island, Gail will talk to Matt about the specific requirements to use such a system for our unit sectionals. Matt has already endorsed the purchase of at least 60 electronic scoring devices. Karen will ensure that this item is on the next agenda.

Playing Directors

As a result of 2 different inquiries to 2 different members of the Board, Leslie will elicit information from ACBL as to any policies in place as to whether or not playing directors should be qualified to earn masterpoints while directing a game.

The meeting adjourned at 9:15

Summary of Action Items

Ele:	<ul style="list-style-type: none"> --prepare next issue of Bridge Buzz in which ACBL members will be encouraged to update their information with ACBL --confirm with Heather at Pearkes that a damage deposit is no longer required --approach Howard Johnson regarding any special "deals" that may be available to players at the Fall Sectional --send an e-mail to unit members soliciting two responsible students to handle the food and beverages at the Fall Sectional; offer pay of \$100 per day for each student over the 3-day sectional; bring names of potential candidates to the next unit meeting for a Board selection --check with Debbie to see if VBC will be supplying bidding boxes for the Hands-Across-the-Border game; if not, ask Emrys to facilitate the loan of unit boxes --forward to Gayle the Board's candidate for Goodwill Ambassador of the Year—Alison Campbell --prepare sheets for use by Ted and Danielle to update the phone directory; on the sheets, deal with the issue of privacy and point out that the directory is supplied at the expense of ACBL members --solicit Board members as to their choice of meat for the annual barbeque; purchase and bring meat to Ted's for the barbeque --prepare 5 free plays to be presented to Loren for his assistance with the Ace of Spades
Leslie:	<ul style="list-style-type: none"> --serve on committee with Diane, Danielle and Tony to determine alternatives to Pearkes --confer with Tony as to operation of the partnership desk at the Fall Sectional --find out if ACBL has a policy concerning directors potential ability to earn masterpoints while directing a game --fill in for Karen to take minutes at the August 30 Board meeting
Gail:	<ul style="list-style-type: none"> --discuss with Matt Smith the specific requirements for implementing the use of electronic scoring at Victoria sectionals so that a total cost may be determined
Karen:	<ul style="list-style-type: none"> --ensure that issue of electronic scorers is on the next agenda
Danielle:	<ul style="list-style-type: none"> -- serve on committee with Diane, Leslie and Tony to determine alternatives to Pearkes --obtain from Tony planning document for Christmas party --determine at a time closer to the date the menu for the Christmas party --pay Gail \$5 for 4 surplus bidding boxes --assist Ted in the process of updating information from Victoria bridge players so that a new phone directory can be published before the end of the year
Diane:	<ul style="list-style-type: none"> -- serve on committee with Danielle, Leslie and Tony to determine alternatives to Pearkes --sew 10 new table covers from the materials supplied; receive \$40 from Gail for this effort on behalf of the unit; give hemmed covers to Emrys for placement in inventory
Emrys:	<ul style="list-style-type: none"> --obtain from James the 11 surplus bidding boxes; give 4 to Danielle, 4 to Tony and the remaining 3 to Ted --receive 10 hemmed table covers from Diane for inclusion in inventory --if necessary, loan required number of properly-labelled bidding boxes to Loren for the Hands-Across-the-Border game and collect same for proper storage back with James

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- Tony:**
- update planning document for Fall Sectional
 - serve on committee with Diane, Leslie and Danielle to determine alternatives to Pearkes
 - check with Debbie as to availability of February 24 for 2013 AGM
 - at some future time, consider possibility of 2 games per year for 99ers
 - confer with Leslie as to operation of partnership desk for Fall Sectional
 - send planning document for Ace of Spades to Ted
 - send planning document for Christmas party to Danielle
 - discuss with Matt Smith the possibility of introducing at the Fall Sectional a separate A/X section only for Swiss teams
 - pay Gail \$5 for 4 surplus bidding boxes
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- Ted:**
- meet with Doug Fraser regarding the resolution panel
 - using updates from ACBL, send a personal welcome to new ACBL members or to members moving into area
 - send an e-mail reminder to unit members about the Fall Sectional
 - receive the planning document for the Ace of Spades from Tony
 - determine Board members who will assist with Ace of Spades and who will purchase and bring foods and beverages
 - give Loren 5 free plays, supplied by Ele, for his assistance with the Ace of Spades
 - form a committee (Alison Campbell has already agreed to be a member) to develop strategies for building bridge in Victoria; in-school programs will be considered; with Nicole's assistance, 3 surplus bidding boxes may be distributed to a school or, if not, to a local club
 - determine date of the next Seniors' Fair and arrange for participation by our unit
 - with Danielle's assistance and using sheets prepared by Ele, gather updated information from local bridge players for inclusion in the telephone directory which should be printed in time for distribution at the Christmas party
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- Gayle:**
- send name of our candidate for Goodwill Ambassador of the Year to the ACBL
 - e-mail Board members as to the side dish that they are bringing to the barbeque
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