

**Unit 431 Board of Directors Meeting  
17 May 2012 at Ted Eisner's Home**

**Present:**

Ted Eisner	Danielle Goulet
Emrys Evans	Diane Moffatt
Tony Farr	Gail Richardson
Ele Gibson	Karen Wood
Gayle Good	Leslie Wood

**Call to Order**

Meeting called to order at 7 pm; agenda accepted as presented.

**Approval of Minutes of 1 March 2012 Meeting**

**Motion:** There being no errors or omissions, the minutes were approved as presented.

moved, seconded, carried

**Matters Arising from Previous Meeting**

Before the next meeting Ted will discuss the issue resolution panel with Doug Fraser.

In answer to an e-mail inquiry, Matt Smith indicated that the current stratification used in sectionals was a reflection of the strength of Victoria players. In looking at various strats, Matt sees a good balance.

The issue of the A/X stratification for the Spring Sectional will be discussed at the next meeting.

**President's Report**

Ted announced that he was chairing his last meeting as President of the Board but would work on building bridge in Victoria as a board member.

**Approval of Financial Report**

Gail reported a unit book balance of \$18 274 including a loss of \$168 from the AGM, a profit of \$802 from the Ace of Hearts and an interim profit of \$4 300 from the Spring Sectional. She asked that all board members let her know about expenses even if an invoice has not yet been presented. A petty cash fund has been established. At next meeting, discussion as to whether to invest a portion of the bank balance.

**Motion:** the financial report was approved as presented.

moved, seconded, carried

**Tournament Coordinator's Report**

Leslie passed an information binder to Tony, the new coordinator.

Dates for the 2013 Spring Sectional have not yet been finalized with Pearkes; Tony will work to get the dates finalized. The Fall Sectional will be held from September 6-8, 2013.

A long-term plan to consider alternatives to Pearkes will be considered by a small committee comprised of Tony, Danielle, Leslie and Diane with need for ample parking being a major consideration. Tony will check with Matt on square footage required for sectionals. Tony will report results to Ele who will send a questionnaire by e-mail to local ACBL members for their input.

**2012 Spring Sectional Debrief**

An expanded planning document, including list of contacts, etc., will be given to Tony.

The Coffee Lady was generally pleased with her role and feedback about her services was mostly positive. She needs to advertise in advance that sandwiches will be available; Ele will remind her.

Uncomfortable chairs were a complaint; up-island players were unhappy that almost no food was free. Ele will check with the Coffee Lady to see if she would distribute, for a fee, baking, etc., brought by local players. A preference for free food on Sunday morning rather than Saturday evening was confirmed.

The possible need for additional tables became apparent because the Spring Sectional enjoyed record attendance. Emrys will obtain the inventory list from Kirk and contact James. Inventory procedures will be discussed at the next board meeting. In the meantime, Emrys will look into the purchase of 11 additional tables.

**Motion:** after Emrys confers with James as to storage, 11 additional card tables will be purchased.  
moved, seconded, carried

### **Fall Sectional 7-9 September 2012**

Tony has the planning document. He will soon print 400 copies of the flyer which Ele will then deliver to clubs.

Ele will make announcements at clubs and ensure that a flyer is posted at Pearkes.

Tony will examine the new requirements from VIHA regarding food safety.

### **Newcomers' Game 20 May 2012**

Ele has enlisted Debbie to direct and Leslie to be in charge of partnerships. Gayle will assist those wishing to join ACBL and will bring information about the 4 bridge clubs operating in Victoria. Gayle, Danielle, Diane, Leslie and Karen will assist Ele. Gayle will provide a sign indicating that this newcomers' game is courtesy of unit 431.

### **Ace of Spades 20 October 2012**

Tony has planning document, will obtain insurance and will deliver 100 copies of flyer to Ted.

Ted will organize this event at St. Aidan's.

Ele will send e-mail reminders.

### **Christmas Party 8 December 2012**

Tony has planning document and will obtain insurance.

Danielle will chair, make menu choices, etc.

Gayle will purchase sterling silver coins to be presented to new life masters.

**Motion:** six sterling silver coins will be purchased by Gayle for presentation to new life masters.  
moved, seconded, carried

### **Building Bridge in Victoria**

Ted will report on initiatives at the next board meeting.

Gayle indicated that there was some interest in the Unit 431 booth at the March seniors' fair. Sheets were made available listing bridge courses in Victoria. The possibility of 4 players playing a duplicate game was discussed as an alternate approach. Ted will act as liaison for the fair in March, 2013.

Leslie asked that new members of ACBL be welcomed with a personal letter. With no membership person currently on the Board, Ted volunteered to assume this responsibility.

Ele requested that she be sent the monthly updated information that is currently received from ACBL. She will request in Bridge Buzz that members update their personal information with ACBL.

Emrys initiated a discussion as to how horizons might be expanded to Central Saanich, for example, to build bridge. No conclusions were reached but flyers posted at seniors' clubs with invitations to the Newcomers' Game would be helpful in encouraging social players to try duplicate bridge. In some cities, several clubs share a facility and run the clubs as not-for-profit entities. This approach will be discussed at the August party.

### **ACBL Goodwill Member of the Year Nomination**

Board members have been asked to bring to the July 5 Board meeting the name of a player exhibiting both good conduct and ethical behaviour. The nominee should make bridge contributions above and beyond the call of duty.

### **Preparation of Unit 431 Phone Book**

In the last quarter of year, players will be given an opportunity to confirm and update personal information at the various clubs. Both members and non-members of ACBL will be included in the listings but it will be noted that the directory is provided at the expense of ACBL members. Privacy issues will be dealt with both on the information-gathering sheets left at clubs and in the phone book. The phone book will be ready for distribution in December.

### **Junior Fees to be Paid at Mentor Games**

Mentor games are currently making money. Reduced fees for junior players, as noted in March 1 board minutes, will continue to be collected with all high school students paying only \$1 at mentor games regardless of whether they are ACBL members. Students under the age of 22 will pay half the regular price at mentor games.

### **Regional 8-14 April 2013**

The committee for the regional is totally separate from Unit 431 and has the following positions of responsibility: Jan Galenza—chair; Gail—treasurer; Delma—hospitality; Ele—partnership; and Diane—caddies.

### **Other Business**

Board members of the up-island unit consist of club owners. The unit has now purchased 60 Bridgemates. Gail will contact Matt Smith to find out the name of the person to approach to determine if unit 431 might contribute financially in order to share these Bridgemates for tournaments.

Venue of next unit meeting will be Diane's home; board members will receive an e-mail with address and directions when the agenda is sent.

Ted stepped down as president and volunteered to take over membership.

Ele accepted a nomination to become President.

**Motion:** Ele Gibson was nominated as President of Unit 431.

moved, seconded, carried

Leslie accepted a nomination to become Vice-President.

**Motion:** Leslie was nominated as Vice-President of Unit 431.

moved, seconded, carried

**The meeting adjourned at 9:10.**

### **Summary of Action Items**

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- Ele:**
- after receiving results from Tony, send questionnaire to ACBL members for suggestions as to suitable venues for sectionals
  - contact Coffee Lady to see if she's willing to distribute free food for a fee; remind Coffee Lady of need to advertise availability of sandwiches ahead of time
  - deliver flyers, obtained from Tony, to clubs and make announcements at clubs to promote Fall Sectional; post flyer at Pearkes promoting Fall Sectional
  - transfer to Ted e-mail lists for membership
  - organize Newcomers' Game 20 May 2012 at VBC
  - send e-mail reminders of Ace of Spades 20 October 2012
  - receive monthly unit reports from ACBL
  - request in Bridge Buzz that members update their information with ACBL
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<b>Leslie:</b>	<ul style="list-style-type: none"> <li>--assist with partnerships at Newcomers' Game 20 May 2012</li> <li>--serve on committee (with Diane, Danielle and Tony) to determine alternatives to Pearkes</li> </ul>
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<b>Gail:</b>	<ul style="list-style-type: none"> <li>--contact Matt Smith regarding possibility of contributing to Bridgemate purchase so that Unit 431 can share in their use</li> </ul>
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<b>Karen</b>	<ul style="list-style-type: none"> <li>--on next agenda <ul style="list-style-type: none"> <li>1. A/X stratification for Spring Sectional</li> <li>2. inventory figures and procedures</li> <li>3. possibility of getting rid of surplus bidding boxes</li> <li>4. should portion of bank balance be invested?</li> <li>5. nominations for Goodwill Ambassador</li> <li>6. need for volunteer to coordinate information for telephone book</li> </ul> </li> <li>--assist at Newcomers' Game 20 May 2012</li> <li>--forward to Ele monthly unit reports from ACBL</li> </ul>
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<b>Danielle</b>	<ul style="list-style-type: none"> <li>--assist at Newcomers' Game 20 May 2012</li> <li>--review duties as chair of Christmas Party</li> <li>--serve on committee (with Leslie, Diane and Tony) to determine alternatives to Pearkes</li> </ul>
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<b>Diane:</b>	<ul style="list-style-type: none"> <li>--assist at Newcomers' Game 20 May 2012</li> <li>--serve on committee (with Leslie, Danielle and Tony) to determine alternatives to Pearkes</li> </ul>
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<b>Emrys:</b>	<ul style="list-style-type: none"> <li>--confer with James as to possibility of storing 11 additional tables</li> <li>--obtain inventory list from Kirk</li> <li>--look into cost of purchasing 11 additional tables</li> </ul>
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<b>Gayle:</b>	<ul style="list-style-type: none"> <li>--assist at Newcomers' Game 20 May 2012 by providing information about the 4 local bridge clubs and by helping any participants join ACBL; provide sign indicating that the game is courtesy of Unit 431</li> <li>--purchase 6 sterling silver coins for presentation to new life masters at Christmas party</li> </ul>
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<b>Ted:</b>	<ul style="list-style-type: none"> <li>--discuss issue resolution panel with Doug Fraser</li> <li>--generate ideas regarding building bridge in Victoria to report at next Board meeting</li> <li>--continue with organization of Ace of Spades 20 October 2012 including receipt of 100 flyers from Tony</li> <li>--take on role of membership co-ordinator so that new members of ACBL are welcomed with personal letter</li> <li>--receive e-mail membership lists from Ele</li> <li>--act as liaison for Spring 2013 seniors' fair</li> </ul>
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<b>Tony:</b>	<ul style="list-style-type: none"> <li>--serve on committee (with Leslie, Danielle and Diane) to determine alternatives to Pearkes</li> <li>--check with Matt Smith regarding square footage required for sectional</li> <li>--e-mail Ele with results of fact checking with Matt and committee decisions</li> <li>--get firm date booked for Spring Sectional 2013</li> <li>--get 400 copies printed of flyer for Fall Sectional and 100 copies of Ace of Spades flyer, with the latter being delivered to Ted</li> <li>--determine implications of new requirements from VIHA regarding food safety</li> <li>--obtain insurance for Ace of Spades 20 October 2012 and Christmas Party 8 December, 2012</li> </ul>
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<b>All:</b>	<ul style="list-style-type: none"> <li>--determine your nomination for Goodwill Member of the Year</li> <li>--give some advance thought as to advisability of one shared facility among Victoria's bridge clubs so that this possibility can be discussed at the August party.</li> </ul>

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