

**UNIT 431 Board of Directors Meeting
06 October 2011 at Ted Eisner's home**

Present:

Ted Eisner
Ev Goedhart
Gayle Good
Bryan Grover
Kirk Homis
Connie Settingington
Leslie Wood

Regrets:

Emrys Evans
Ele Gibson
Tom Pelton

Meeting was called to order at 7 pm and agenda accepted as presented.

Approval of minutes of 01 September 2011 meeting

Motion:

There being no errors or omissions the minutes were adopted as presented.

moved, seconded, carried

Matters arising from previous meeting

- tables available from Loren for Ace of Spades tournament
- no membership sign up was available at fall sectional; will be at future tournaments
- mentor game notices are going out

Financial report

There is a cash balance of \$13,109 as at 30 September 2011. This cash balance remains after deposits for 2011 and 2012 event venues are paid.

Motion:

Financial report was received as presented.

moved, seconded, carried

Tournament coordinator's report

Senior Living Expo March 2012 at Pearkes. More information forthcoming. Discussion as to whether the unit wishes to have a booth is tabled to the next meeting.

AGM will be held 26 February 2012. Marketing of the event is tabled to the next meeting.

For the spring 2012 sectional the decision was made to maintain the \$1 additional charge for non ACBL members for regular games. Special CBF charity fund game will be held with 40% extra silver points awarded.

Motion:

CBF charity game will be held on Friday evening 13 April 2012 in the open sections only. Extra dollar be charged to players will go towards the CBF charity fund.

moved, seconded, carried

Both newcomer games on Friday 13 April 2012 will be free for ACBL members with fewer than 5 MPs.

2011 fall sectional tournament report [16 – 18 Sep]

Very few glitches reported. Most significant was the last minute notice from Spectrum that they were unable to provide catering. Coffee service was arranged and local players responded favourably to the call for 'treats'. Water service worked well and will be repeated for 2012 tournaments.

Coffee Lady is interested in contracting for both the coffee service and hospitality for next year's sectionals. She will supply everything except urns which the unit has as part of its inventory.

ACTION:

Connie to follow up with the Coffee Lady and formalize arrangements for the 2012 sectional tournaments.

Signage has gone missing; it is believed that it may be in the possession of the regional tournament planning committee.

ACTION:

Gayle to follow up with the regional tournament planning committee to retrieve the unit's signage. Gayle to debrief with Ele on all aspects of the tournament in preparation for Ele assuming the chair of the 2012 spring sectional.

Tabled to next meeting is the matter of ordering additional paper supplies for the 2012 tournaments. Also tabled is the matter of procuring additional tables so that the unit can provide all inventory without having to borrow from local club owners. Timing of sessions is tabled to the next meeting.

ACTION:

Leslie to contact Matt on the number of directors required since it is believed that two, instead of three, directors would be sufficient.

Gayle and Connie were thanked for their outstanding efforts.

Fall 2011 199er Ace of Spades tournament update [15 Oct]

All is in order; activity list was reviewed. 18 medals have been purchased. Trophies are not required. Email notices are set up to be sent through ACBL as well as the unit. Kirk confirms calls have been made to most players. 6 free plays for local area clubs will be offered as prizes.

Mentor games

A flyer for the mentor games has been developed. Copies will be made available at both the Ace of Spades and Ace of Hearts tournaments. Once VBC's new address is made official an updated flyer will be generated and sent to all club owners / directors. VBC is doing up a cheat sheet for directors to ensure every game is treated similarly in terms of cost, etc.

ACTION:

Leslie to prepare updated flyers on the mentor games as new information becomes available; these will be distributed to all club owners / directors.

Newcomer games

Tabled to next meeting.

Board member job descriptions

Draft board member job descriptions were reviewed with a request to submit any changes to Ev. These are expected to be 'organic' documents with adjustments made as roles and / tasks change over the months and years to come. Tabled to next meeting.

ACTION:

Gayle to draft job descriptions for Awards Director and Tournament Chair.
Ev to update job descriptions with input from board members.

Issues resolution panel member selection

There was discussion as to the merit of forming a pool of interested individuals to serve in the event a disciplinary hearing is called. The idea is that the disciplinary chair, Doug Fraser, would be able to call upon two or three individuals to assist him. Pool would have to be large enough so that various issues (conflict of interest, availability, bias, etc.) can be overcome by the selection of appropriate participants. It was felt that disciplinary hearings occur so infrequently that putting together a pool now, for example, might not be of much use for a hearing that may be held two years hence.

ACTION:

Ted to discuss the formation of an issues resolution panel with Doug Fraser and report back to the board.

ACBL Goodwill Member of the Year nominations

May be considered for 2013.

Pre-duplication of boards for special events

For sectional tournaments, only ACBL directors may provide this service. Christmas party and bridge game is part of a Western STAC with Matt doing the pre-duplication. For smaller tournaments such as the Ace of Hearts and Ace of Spades, pre-duplication is easily done by the tournament chair.

Purchase of tables

40 tables were purchased in 2010 with VBC paying for 10. Before it can be determined how many tables the unit ought to purchase, Kirk will examine existing inventory and report back at the next board meeting. Bryan will research possible suppliers.

ACTION:

Kirk to examine existing bridge table inventory and determine how many tables need to be replaced.
Bryan to research possible bridge table suppliers.

Building bridge in Victoria update

Kirk is putting together an email list of those with 0 – 200 MPs. He is also talking to this group and will generate an action plan for board review before the next AGM. One suggestion is to bring interested students from school bridge programs to play at the mentor games. The need for an overall action plan with a budget for first year activities was emphasized.

ACTION:

Kirk to prepare an action plan for increasing the number of 0 – 200 MPs participating in the local bridge scene.

Other business

2013 spring sectional (dates)

8 – 14 April 2013 is the Victoria Regional
08 March 2013 first choice for the spring sectional
26 April 2013 second choice for the spring sectional
neither date conflicts with any high holidays

2011 Christmas party and bridge game

Sanction is in place. Tickets are \$35 and will be distributed to all clubs the week of 10 October. If 100 tickets are sold, subsidy will be \$9 / ticket. If 120 tickets are sold, subsidy will be \$6 / ticket.

2011 Victoria regional

Loss corrected to \$10k rather than \$29k as originally reported.

Unit membership directory production

Bryan will once again put together the database for the unit membership directory and arrange for its printing. Release planned for the Christmas party and bridge game. It was also pointed out that this activity needs to be added to an appropriate job description such as that for the membership secretary. JDs tabled to next meeting.

ACTION:

Bryan to undertake the production of the 2012 unit membership directory.

Next Meeting

Thursday, 17 November 2011 at Ted Eisner's home. There being no further business the meeting terminated at 9:30 pm.

Tabled to next meeting

Senior Living Expo March 2012
AGM marketing
purchase of paper supplies for 2012 tournaments
procurement of additional tables
timing of sessions at sectionals
newcomer game(s)
updated board member job descriptions

Summary of action items

Connie

Connie to follow up with the Coffee Lady and formalize arrangements for the 2012 sectional tournaments.

Gayle

Gayle to follow up with the regional tournament planning committee to retrieve the unit's signage.
Gayle to debrief with Ele on all aspects of the tournament in preparation for Ele assuming the chair of the 2012 spring sectional.
Gayle to draft job descriptions for Awards Director and Tournament Chair.

Leslie

Leslie to contact Matt on the number of directors required since it is believed that two, instead of three, directors would be sufficient.

Ev

Ev to update job descriptions with input from board members.

Ted

Ted to discuss the formation of an issues resolution panel with Doug Fraser and report back to the board.

Kirk

Kirk to examine existing bridge table inventory and determine how many tables need to be replaced.
Bryan to research possible bridge table suppliers.
Kirk to prepare an action plan for increasing the number of 0 – 200 MPs participating in the local bridge scene.

Bryan

Bryan to undertake the production of the 2012 unit membership directory.